Riverview Elementary General Information

**Arrival and Departure**
Students should arrive at school between 8:20 and 8:40. No one should be at school before 8:15. If students do arrive before this time, they will be asked to stay on the playground or in the gym (during bad weather). School supervision will begin at 8:15 on the playground and the gym. Students should return home promptly following school each day. When a teacher needs your child to stay after school, you will be notified.

**Absences and Tardies**
Few factors have greater influence on school success than regular attendance. Regular attendance means that students are in school, on time, every day unless it is absolutely necessary. **If your child is absent please notify the office (798-4050) by 9:15.** When a pattern of excessive absences or tardies develop, parents will be contacted.

**Accidents and Illnesses**
Whenever an accident or illness occurs, we will contact a parent. If we cannot contact a parent, we will notify one of the individuals listed on your registration card. Please make sure you have updated information on your registration card. Under NO circumstance will we check a child out unless the person is listed on the registration card or we have verbal permission from the parent.

**Bicycles**
All bicycles are to be put in the bike rack upon arrival at school. Bikes are not to be used during school hours. Students must bring a bike lock and lock their bike. The school is not responsible for stolen bikes.

**Birthday Treats**
All treats brought to school MUST be in compliance with Utah State Department of Health regulations. **This regulation prohibits the serving of homemade treats to school children.** You may bring bakery or other store bought items.

**Check-Out/Check - In**
A parent must come into the office and sign the check-out log when checking out a student during school hours. Students will only be checked out to adults who are on the student registration card. Please keep the information on the registration card updated. When returning to school, students must check back in to the office before returning to class.
Dress Standards
Nebo School District dress standards are as follows: “Clothing shall be modest, neat, and clean, in good repair and shall include shoes. Modesty shall include covering shoulders, midriff and back. Short shorts, tank tops, halter, crop tops or belly shirts, extremely short skirts or dresses do not meet the modesty standards in our schools. Hats and Caps shall not be worn during regular school hours”

Emergency Evacuation
In the event of a major disaster affecting the community, students will be held at school and released only to family members. In the event of a disaster, school staff will remain at school and care for the students. Students will participate in drills to help prepare for emergencies.

Financial Contribution to Riverview Elementary School
We will provide all basic supplies and activities to your student. We do ask that a $20.00 contribution is made to help with field trips, assemblies, and classroom needs. If you are unable to pay this amount, any amount is appreciated. All students will be allowed to participate in all activities.

Immunizations
Utah State Law requires all children enrolled in a public school to complete all required immunizations and have dates on file before admission to school.

Lost and Found
Please put your child’s name on everything he or she brings to school. Valuable or tiny objects are turned into the office. Larger items are placed in a box that is located on the stage. All items will be donated to a charitable organization the first of June.

Lunch
This does reflect a rate increase from last year. Lunch prices are as follows:
$1.25 for Breakfast
$1.75 for Lunch
.30 For Reduced Breakfast
.40 Reduced Lunch
$1.50 Adult Breakfast
$2.75 Adult Lunch
If you send lunch money with your student, please put the money in an envelope with the student’s name and teacher on the front of the envelope. Nebo School District has a ‘no charge’ lunch policy. In an emergency situation a student will be allowed to call home and get permission from a parent to charge for one day. The charge must be paid before the student is allowed to eat school lunch.

Applications for Free/Reduced lunch are available at the district office (350 S. Main—Food Service Dept.). Applications must be approved before a student can receive the reduced price. Please fill out a form if you feel you might qualify.
Medications
It is the policy of Nebo School District that all medications be administered to children by their parents at home. This policy means that only under exceptional circumstances will the secretary or nurse dispense medication. If medication MUST be given at school, a parent must complete the Authorization for Student Medication form. This form must be signed by the parent and the physician. This form must be updated each year. Students will not be allowed to have medicine (including over the counter medications such as cough medicine, Tylenol, eye drops, etc.) in their possession during the school day.

Pets
Students must receive special permission from their teacher in order to bring pets for show and tell. The pet must be accompanied by an adult and may only stay at school for the show and tell time.

Phone Calls
Telephone use is limited to important calls determined by the teacher or other school staff. If students call home, it should be for reasons of illness or other emergencies. Calling home to get permission to go to a friend’s house after school will not be permitted (these arrangements must be made before school). No student cell phones are allowed.

Reading
It is imperative that every student at Riverview Elementary reads at least 20 minutes each night for five nights a week. We will provide K-3rd grade students with a leveled reader. It is important that this book is read by the student and returned to school within one or two days. Students in 4th-6th grade may use their library books for their at home reading. ALL students must complete their at-home reading. IT IS THE MOST IMPORTANT HOMEWORK YOUR CHILD HAS EACH NIGHT!!

School Community Council
Riverview Elementary has a School Community Council consisting of seven parents and six staff members. The council will meet once a month and discuss Riverview issues. If you have questions or concerns, you may contact any of the members of the council or the school. Also, call the office if you are interested in serving on the council next year.

Withdrawal-Transfer
If it is necessary to withdraw your child during the school year, please notify the office and his/her teacher as soon as possible. Checking out properly will help with a smooth transition form one school to the next.