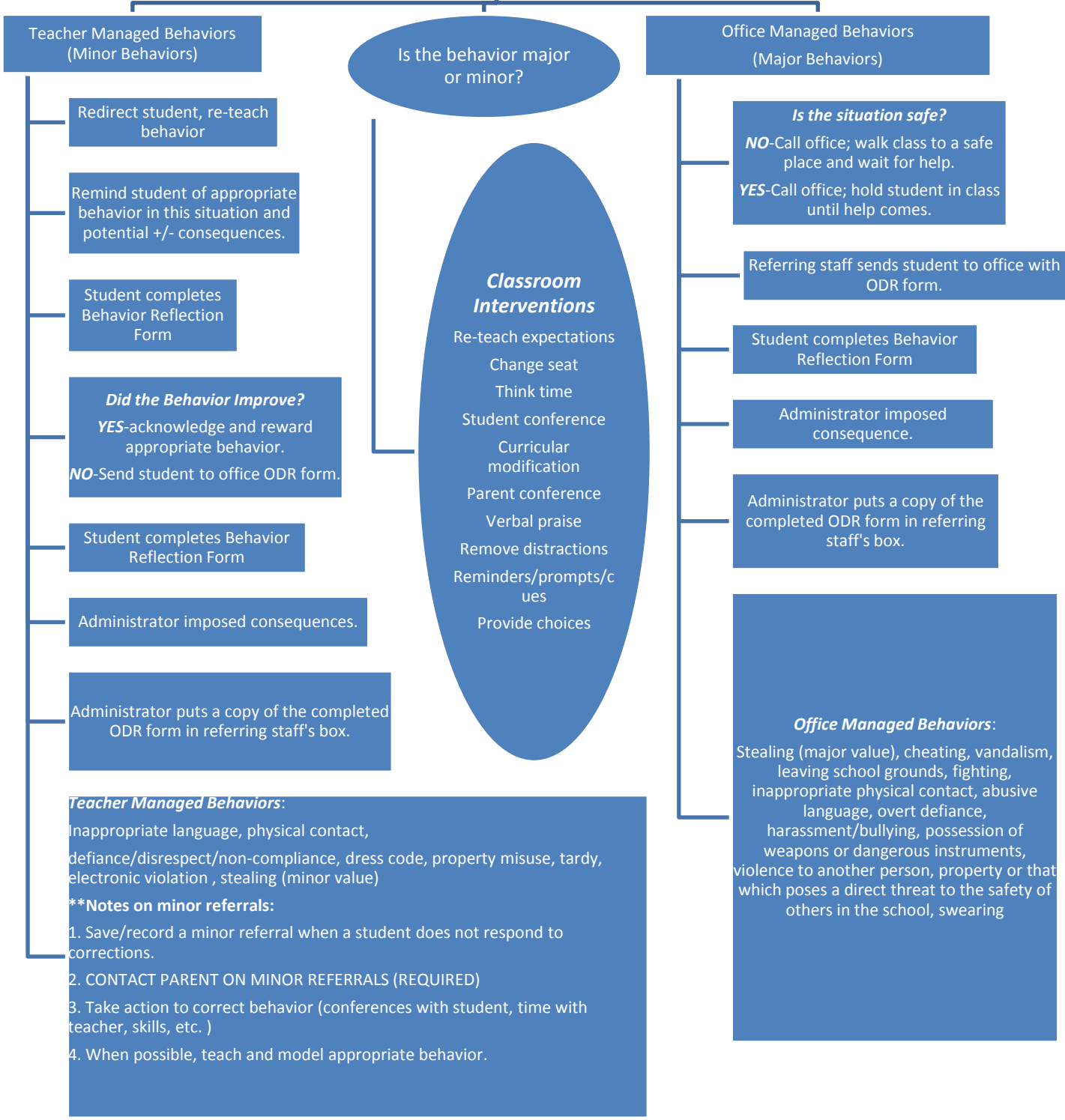


Riverview Elementary School  
 General Procedure for Managing Student Problem Behaviors  
 Make Your Mark, Make It Matter the **RAM** Way!

- **R**espect All
- **A**chieve Your Best
- **M**ake Responsible Choices

Observe Problem Behavior



Teacher Managed Behaviors (Minor Behaviors)

Redirect student, re-teach behavior

Remind student of appropriate behavior in this situation and potential +/- consequences.

Student completes Behavior Reflection Form

**Did the Behavior Improve?**  
**YES**-acknowledge and reward appropriate behavior.  
**NO**-Send student to office ODR form.

Student completes Behavior Reflection Form

Administrator imposed consequences.

Administrator puts a copy of the completed ODR form in referring staff's box.

**Teacher Managed Behaviors:**  
 Inappropriate language, physical contact, defiance/disrespect/non-compliance, dress code, property misuse, tardy, electronic violation, stealing (minor value)  
**\*\*Notes on minor referrals:**  
 1. Save/record a minor referral when a student does not respond to corrections.  
 2. CONTACT PARENT ON MINOR REFERRALS (REQUIRED)  
 3. Take action to correct behavior (conferences with student, time with teacher, skills, etc.)  
 4. When possible, teach and model appropriate behavior.

Is the behavior major or minor?

**Classroom Interventions**  
 Re-teach expectations  
 Change seat  
 Think time  
 Student conference  
 Curricular modification  
 Parent conference  
 Verbal praise  
 Remove distractions  
 Reminders/prompts/cues  
 Provide choices

Office Managed Behaviors (Major Behaviors)

**Is the situation safe?**  
**NO**-Call office; walk class to a safe place and wait for help.  
**YES**-Call office; hold student in class until help comes.

Referring staff sends student to office with ODR form.

Student completes Behavior Reflection Form

Administrator imposed consequence.

Administrator puts a copy of the completed ODR form in referring staff's box.

**Office Managed Behaviors:**  
 Stealing (major value), cheating, vandalism, leaving school grounds, fighting, inappropriate physical contact, abusive language, overt defiance, harassment/bullying, possession of weapons or dangerous instruments, violence to another person, property or that which poses a direct threat to the safety of others in the school, swearing